

The **Parks and Recreation Board** met Monday, August 20, 2012, 4:30pm, in the Council Chambers. Present at said meeting were Richard Shockley, Karen Springer, John MacDonald, Patrick Flannelly and Attorney, Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Dan Dunten and Cheryl Kolb represented the department. Absent from the meeting were Park Board member Aimee Jacobsen, City Council President Ann Hunt, Council members Gerald Thomas and Gerry Keen, and department staff member, Lee Booth.

Richard convened the Board at 4:33pm.

The first item of the agenda was the approval of the minutes from the July 16, 2012 meeting. Karen motioned to approve the minutes. John seconded the motion and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing
- We have a contract with Straight Lines to do crack sealing and seal coating. The work will be done at the following locations:
  - Cattail Trail between Lindberg Road and Cherry Lane
  - Celery Bog Nature Area entry drive to the gravel parking lot
  - Northwest Greenway Trail between Cumberland Avenue and the A+ Storage, just west of Payless
  - Between Salisbury Street and Soldiers Home Road
  - Cumberland Park - between the trail intersection near the Community Gardens and the trail intersection near the North shelter
- Separately, and we did this by quotes to three sources, the low quote for each part was chosen, Extreme Contractors will be doing the south part of Happy Hollow Park and the paved trail between Indian Trail Drive and the restroom area in Happy Hollow Park.
- Northwestern Heights Neighborhood Park Proposal at Summit and Garden Streets has been revised from the original plan. We have been working with the engineering department and interns. A meeting with the interested parties will be scheduled after summer vacations to discuss further plans.

**Assistant Superintendent** – Pennie reported on the following:

- The 18<sup>th</sup> annual Global Fest will be held on Saturday, September 1, from 10 am until 9 pm. To date, the Mayor has raised \$12,950.00. We have eleven ethnic food booths, nine commercial vendors for the International Market Place and over twenty cultural booths and demonstrations. The International Welcome begins at noon with the Mayor. If you are interested in volunteering, you can contact Chris Campbell at 463-1354.
- On Friday, August 31, the Naturalization Ceremony will take place at 2 pm. The speaker for the ceremony will be Gebisa Ejeta, recipient of the 2009 World Food prize.
- Coed softball will end tonight. After being rained out twice, the D division's final tournament game is scheduled for tonight. Tournament winners are A Division – Abstract Technology Group, B Division – Blevins Insurance, C Division – I'd Hit That, E Division – Nine Irish Brothers. The winner of the Men's tournament was Klondike Pub & J/R Enterprise.

- Kurt Wahl is finishing the final drawings and specs for the ADA improvements to be done at the pool. We will be using Community Development Block Grant funds for the majority of the project. We are also going to be adding additional shade structures at the concession stand; funds for that will come from the NRC Pool account. The work will take place this fall.

- The City will have its ADA Public Hearing on Wednesday, September 12, at 6:30 pm in the Council Chambers.

**Parks** – Dan reported in Lee's absence on the following:

- Trail and Playground Inspections are available.

**Recreation Report** – Chris reported on the following:

- At Sue's request, Chris showed a fun thank you photo/report card from Joe Uhl, a long-time lap swimmer at the Municipal Pool, thanking the staff for another good year at their swimming pool.

- The Municipal Pool closed Sunday, August 12. The staff did a great job this season with the extremely warm weather. We are working on compiling all the data from the daily pool reports.

- Summer sport programs have finished.

- We have upgraded our recreation software and are preparing for the installation of WebTrac, an online registration system, at the end of September.

- The fall brochure will be mailed by the end of this week. The fall brochure contains programs that will continue through December. Mail-in registrations will begin immediately. Starting on September 6, all other forms of registration will be accepted.

**Morton Center** – Brenda reported on the following:

- We had numerous dance demonstrations during the last Mosey Down Main Street. The dancers seemed to enjoy themselves and spectators seemed to enjoy the show as well. It was great to see spectators join in when the line dancers were performing the Electric Slide. The Mor' Danc'n group did a flash mob dance. It was a great opportunity to promote Morton's classes. TAF has posted a small video of the line dancers on their website.

- I attended Purdue's New Faculty Orientation on August 16 and the New Graduate Student Fair on August 17 to promote Morton's programs. I will be attending the West Lafayette Farmers Market on September 5.

- Area IV Council on Aging and Community Services will be hosting their 7<sup>th</sup> Annual Senior Art Contest at Morton Community Center. Senior art work will be displayed in Room 106 from Sept. 7-Oct. 11.

- WALLA will be holding a Political Forum along with the League of Women Voters on Wed., Sept. 5.

- Art on the Wabash will be held on Sunday, September 16. There will be 34 artists displaying and selling their works of art.

**Stewardship Manager** – Dan reported on the following:

- I completed CPR/AED (Automated External Defibrillator) training. We have four others to go through the training. Once that takes place, we will receive a free defibrillator

(valued at \$1,300.00) for Lilly Nature Center. I am working with Fire Chief Heath to have one of their staff provide an abbreviated training for all the volunteers that help.

- During this dry summer, we have had to concentrate on keeping plants alive. Lynn Layden and a group of volunteers have been involved with watering 140 street trees. Freedom Lawns was hired by the West Lafayette Tree Fund to water 180 newly planted trees. Our staff has watered approximately 280 trees and shrubs, plus over 150 grasses and flowers. The bottom line is we have been working to keep around 600 trees and shrubs alive this summer.

- Sigma Chi Fraternity, a national organization, painted Shelter # 1, and then staff painted Shelter # 2 the following day, at Happy Hollow Park.

## **Old Business**

### **Wabash Heritage Trail/Tapawingo Extension**

Joe referenced a late email he sent out today with a copy of the Wabash Heritage Trail/Tapawingo Extension plans. We received an additional appropriation from the Redevelopment Commission for \$190,000.00 for Park Improvements, specifically to build this last spur piece of the Wabash Heritage Trail network and for the potential development of the park at Garden and Summit streets. Any plan questions, please let Joe know.

Joe noted he also mailed some sign drafts to everyone to review and make any comments. He would like to have feedback by the beginning of September so that he can compile all of the comments and pass them on to Lise Schools, with Interpretive Ideas, for revisions. Joe noted we would also have a TAI (Trails Assessment Information) strip on the signs, showing everyone an example. The trailhead signs are 3' x 4' and will be mounted inside posts on either side. The interpretive signs are 2' x 3' on an angled, lower sign mount. Our intent is to decide which segments we are going to break the trail into and to have these strips provided for the segments. It will be a vinyl peel-on with a QR code on them, making it more economical to change, as information changes along the way and is updated. Discussion followed.

## **New Business**

### **Greater Lafayette Recreational Soccer Alliance**

Joe reported Greater Lafayette Recreational Soccer Alliance sent an email stating they were not intending to use Cumberland Park for the 2012 fall season for their soccer program. Due to the weather this past summer and their concerns of the damage it might cause to the fields, they feel it is in the best interest not to use the fields. They would like Board approval to work with us on installing irrigation for the field area this fall with expected costs of \$30,000.00-\$35,000.00. A meter would be installed off the main, and the organization would be responsible for the costs from Indiana American Water. The organization states they are in good financial position to pay for the project, if needed, but would like to work with Joe to obtain some grant funding from the Community Foundation and/or the North Central Health Services organization. Pat motioned to approve the GLRSA to proceed with the presentation of their plan for the irrigation system and for the modification of our agreement with the organization, which

accommodates their ability to water at that area during their agreement period. John seconded the motion, and the motion carried.

**Alzheimer's Association**

Joe received an email request from the Alzheimer's Association that would allow them to include three bouncy houses during their family-attended Alzheimer's Walking Event in Cumberland Park on September 30. They will provide us with a Certificate of Insurance. They will have people on site to monitor the usage and will be manned at all times during the three-hour span. Joe has asked for this year's route layout, which is probably the same as in past years, location of the bouncy houses, times, power sources etc., but has not heard back yet. Both shelters have been reserved for the event. Pat motioned to approve the request as presented. Karen seconded the motion, and the motion carried.

**West Lafayette School Board –** Karen reported the following:

- School is back in session and thanks to referendum dollars, we have been able to add a 6<sup>th</sup> grade section, a kindergarten section, and a .25 PE section at Happy Hollow Elementary.
- An updated corporation website will be released shortly.

**Wabash River**

Andy reported he received an email today, that the Wabash River Enhancement Corporation has purchased the blue metal buildings at the corner of Canal Road and North 9<sup>th</sup> Street, along with the area behind. It is felt it would be a good access point for a riverfront area. Four different homes in the back area are now under contract. Only one home has a tenant. Richard noted at the last meeting, Stan mentioned they have been awarded one grant so far, and are trying to be as aggressive as possible in obtaining as much land as they can that interfaces directly with the river. Then, at some point, they can start soliciting plans for development. Andy noted it is all voluntary sales.

**Other**

**Pay Claims**

Karen motioned for claims to be paid. John seconded the motion, and the motion carried.

**Adjourn**

Pat motioned to adjourn the meeting. Karen seconded the motion, and the meeting adjourned at 5:10pm.

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Presiding Officer

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Secretary

Reminder – The Park Board Luncheon will be Monday, September 17, at Noon.